



Regular Monthly Meeting Minutes
Thursday, August 6, 2020 – 6:00 pm

- I. Call to Order – 6:35 pm**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

- III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2023)	X		
Larry Patton	Trustee, (3/2023)	X		
Imebet Stewart	Trustee, President (3/2023)	X		
Mayokun Oshin	Trustee, (3/2023)		X	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **August 6, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Mayokun Oshin					X
Larry Patton	2 nd	X				Imebet Stewart	1 st	X			

- V. Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **July 9, 2020** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Mayokun Oshin					X
Larry Patton	2 nd	X				Imebet Stewart	1 st	X			

VI. Public Comments

VII. Committee Reports

VIII. Co-Head(s) of School Report

a. Reopening Plan

- i. Remote start for 2020 school year through September 14, 2020
- ii. Instruction to commence virtually August 26, 2020
- iii. Reopening plan submitted to the Mercer DOE July 27, 2020
- iv. PD conducted virtually July 17-25, 2020
- v. Parent orientation to be conducted virtually Monday August 1-14, 2020

b. Presentations for The Board

- i. Parent survey data presentation July 24, 2020
- ii. Remote schedule
- iii. Health and safety plan
- iv. Staff survey results

c. PPE

- i. Sneeze shields have been ordered and construction of plexiglass guards has begun in the building
- ii. Staff PPE (sneeze shields and masks) have arrived
- iii. Installation of other PPE and safety measures TBD

d. Compliance

- i. Annual Report submitted and posted on website
- ii. Lead Testing conducted at the building
- iii. Other NJSMART submissions submitted on time

e. Instruction and Assessment

- i. Continuity of Learning Plan for remote instruction, SPED and Special Populations
- ii. A/B cohorting and schedules to be released to families next week
- iii. Remote MAP Testing starting August 26-28, 2020
- iv. All remote schedule and option available for families
- v. Staffing plan for September 14th in-person instruction

f. Lease/Building Improvements

- i. Status of walkthrough of 500 Smith Street
- ii. 544 Chestnut Avenue reopening status

g. Recruitment and Enrollment

- i. Recruitment numbers: 6th grade- 91, 7th grade- 96, 8th grade- 89
- ii. We are wait listing students currently in grades 6 and 7, only accepting applications for grade 8
- iii. Vacancies in Science and Social Studies

h. Meals/Lunch

- i. Summer feeding program continues-serving 50 meals a day

IX. Executive Session – 7:23 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Mayokun Oshin					X
Larry Patton	2 nd	X				Imebet Stewart	1 st	X			

Board adjourns to closed session to discuss litigation matters.

X. Adjourn Executive Session and Reconvene Regular Session – 7:25 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd					Mayokun Oshin					
Larry Patton	1 st					Imebet Stewart					

XI. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for July 2020, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period July 9, 2020 to August 6, 2020.
- c. To approve the following payrolls:

July 15, 2020	\$17,958.79
July 31, 2020	\$46,157.37

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Mayokun Oshin					X
Larry Patton	1 st	X				Imebet Stewart	2 nd	X			

2. Contracts

- a. To approve the contract for In School Nursing Services with Bayada Home Health Care Inc, effective May 5, 2020 at a rate of \$50.25/hr with a minimum of 4 hours.
- b. To approve the contract with Zoom Video Communications Inc. for virtual meeting rooms at a cost of \$1599.20 annually.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Mayokun Oshin					X
Larry Patton	1 st	X				Imebet Stewart	2 nd	X			

3. Buildings & Grounds – NONE

4. Personnel

- a. To approve/ratify the following summer school stipends from June 29-July 31:

Employee	Description	Stipend	Hours
Bolanle Morton	Administrator/Substitute	\$3000	15 hours/week
Meghan Weed	ESY Support teacher	\$35/hour	35 hours/week
Pria Robinson	ELA Teacher	\$35/hour	35 hours/week
Myra Bellamy	Substitute Teacher	\$35/hour	35 hours/week
Chris Carragher	ELA Teacher	\$35/hour	35 hours/week
Ericka Betancourt	ELA Teacher	\$35/hour	35 hours/week

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Mayokun Oshin					X
Larry Patton	1 st	X				Imebet Stewart	2 nd	X			

5. Curriculum/Special Education

6. Policy/Misc.

- a. To approve the second reading of the Family Leave Policy.
 b. To approve the Co-Director’s Rubric for 2020-2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Mayokun Oshin					X
Larry Patton	1 st	X				Imebet Stewart	2 nd	X			

XII. Enrollment Report

Grade	2021	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Wait
6	90	X	91											
7	90	X	96											
8	90	X	89											
Total	270	X	276											

XIII. Board Agenda

- Board Reminders: Criminal background checks, ethics disclosures, Governance Training
- Next Board Meetings: Thursday, September 3, 2020.

XIV. Adjourn Public Session – 7:33 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin					X
Larry Patton	1 st	X				Imebet Stewart		X			